## MAHARAJA LAKSHMAN MEMORIAL COLLEGE SUNDERNAGAR (HP)
## APPLICATION FOR THE POST OF PRINCIPAL
### (To be filled in by the candidate)

| Advertisement Details with name of Paper and date of issue: | | Affix recent passport size photo here and attest **(Do not staple)** |
|---|---|---|
| Demand Draft No. ............................ Dated ......................... Amount Rs. 500/- Name of Issuing Bank and Branch: ........................................................................................ | | |

| S. No. | Particulars | Details | Proof Encl. No. |
|---|---|---|---|
| 1 | Name (In capital letters) | | |
| 2 | Father's / Husband's Name | | |
| 3 | Date of Birth | | |
| 4 | Place of Birth | | |
| 5 | Age (as on date of submission of application) | | |
| 6 | Sex (Male / Female) | | |
| 7 | Marital Status | | |
| 8 | Nationality | | |
| 9 | Do you belong to any Religious or Linguistic Minority? (If yes, give details and enclose relevant documents) | | |
| 10 | Do you belong to any SC, ST, or OBC category? (If yes, give details and enclose relevant documents) | | |
| 11 | Do you belong to any PWD category (If yes, give details and enclose relevant certificate) | | |
| 12 | Address for correspondence with PIN Code | | |
| | Email | | |
| | Mobile Number | | |
| 13 | Permanent Address with PIN Code | | |

| 14 | **Academic Qualifications (Secondary School Examination onwards)** | | | | | | |
|----|----|----|----|----|----|----|----|
| | Examination/ Degree | Board/ University | Subject/ Specialization | Year of passing | % Marks or CGPA | Division | Proof Encl. no. |
| | High School/ Secondary | | | | | | |
| | Sr. Secondary | | | | | | |
| | Graduation | | | | | | |
| | Post-Graduation | | | | | | |
| | M.Phil. | | | | | | |
| | PhD | | | | | | |
| | Other | | | | | | |

| 15 | **Detail of experience in academic institution(s)/ research organization (s) [In chronological order]** | | | | | | | |
|----|----|----|----|----|----|----|----|----|
| | Post Held | Organization | Period | | | Pay Scale | Basic Pay or AGP/ GP | Proof Encl. no. |
| | | | From | To | Duration | | | |
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| 16 | **Details of Scholarships/ Awards/ Honours/ with proof (Attach separate sheet if required)** |
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| 17 | **Details of Publications and Academic achievements with proof including title/first page and relevant ISSN and ISBN details as specified in Appendix II, Table 2 of the UGC Notification of 18 July 2018(Attach separate sheet if required)** | |
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# Declaration by the candidate

I, Dr._____hereby declare that the information given by me in this application form is true to the best of my knowledge and belief. If, at any time, I am found to have concealed any material / information or given any false information, my candidature / appointment may be summarily rejected / terminated without any notice or compensation and in that eventuality, I will be liable for appropriate legal action.

**Signature of Applicant**

Place:_____

Date:_____

**The certificate below must be issued on the official letter-head of the institute or organization in which the applicant is presently employed in case the applicant is in service on the date of the submission of the application in a permanent, temporary or ad-hoc capacity, and it must bear the signature and seal of the Employer.**

### CERTIFICATE FROM THE PRESENT EMPLOYER

Ref No.                                                                 Dated:


    Forwarded, Dr._____ holding the designation of___

_____holds the post in our institution in a permanent / temporary / ad-hoc capacity.

    He / She is drawing pay in the pay-band / scale_____with AGP / GP of

_____. This institution has no objection to the applicant being considered for appointment to the post of Principal in M.L.S.M. College, Sundernagar, H.P.


                                Signature of the Employer with seal

                                Name:_____

                                Designation:_____

Place:_____

# Check List of Documents:

Applicant must enclose the self-attested documents in support of the application in the following sequence:

1. Duly filled and signed application form.

2. Proof of Date of Birth.

3. Attested copies of documents (Mark Sheets / Degrees) related to educational qualifications in chronological order.

4. Experience certificate(s) of Teaching and Research in chronological order.

5. Curriculum Vitae (duly signed) including list of research publications as specified in Appendix II, Table 2 of the UGC Notification of 18 July 2018,and other credentials (medals, honours and awards).

6. Photocopies of research papers published in peer-reviewed and UGC listed journals, with ISSN details.

7. Photocopies of certificates related to Patents.

8. Photocopies of cover page and the page indicating ISBN number of books.

9. Original essay of not more than 500 words on 'The Present and Future Challenges for Higher Education in Himachal Pradesh', duly signed.

10. Any other document(s) not listed above but deemed relevant by the applicant.

**Note:** Demand Draft of prescribed application fee must be appended on the top of the application.